



## **A Note about the Coronavirus (COVID-19) to Our Shoppers, Donors and Those We Serve**

While our government and local health departments work to keep you and your family safe, we would like to reassure you that your health and well-being are top priorities for Goodwill as well. As a mission-based nonprofit organization, Goodwill cares deeply for the clients we serve and the many donors, shoppers and employees that allow us to help others in northeast Indiana every day.

We closely watch the evolving coronavirus (COVID-19) situation and guidelines from the Centers for Disease Control, Indiana State Department of Health and Allen County Department of Health. Actions taken to protect you, our employees, offices and stores from the spread include:

- Frequent cleaning of high-traffic areas and surfaces, including door handles, credit card pin pads, shopping cart handles, faucets, restrooms and more using a sanitizing cleaner.
- Making hand sanitizer available in high-traffic areas and client offices.
- We take health and safety seriously and follow health guidelines to reduce the spread of illness. Employees stay home if they are sick. We use hygiene precautions, such as regular hand washing for at least 20 seconds, using hand sanitizer with at least 60 percent alcohol and covering our noses and mouths when coughing and sneezing.

To the clients Goodwill serves through its mission and programs, we are very mindful of your health and well-being as well. It is our top priority. We continue to work hard to find solutions to providing the services you need while maintaining a healthy, safe environment.

Goodwill remains committed to its 83 year mission of empowering and preparing people for independence through training, personal growth and work. As we work together, during these difficult and uncertain times to do what's best for the northeast Indiana communities where we all live and work, we thank you for continuing to support Goodwill through your donations and purchases.